

# EXTRACURRICULAR ACTIVITY FEE REMITTANCE FORM

This is to inform you that the Montgomery County Board of Education is continuing the extracurricular activity (ECA) fee that you may be required to pay for your middle or high school student for the school year 2007-2008.

## **What is the ECA fee?**

The \$30.00 annual fee supports adult-supervised, extracurricular activities, such as sports and clubs, for middle and high school students. Students who pay the fee are entitled to participate in one or more programs during the year. Although the Board of Education strongly believes students benefit from participation in extracurricular activities, these activities are voluntary.

## **Who pays the ECA fee?**

All middle and high school students who voluntarily participate in sports or clubs pay the ECA fee. Check with your school administration to determine what other activities require the ECA fee.

**NOTE:** Students may try out for sports teams before paying the fee. However, once they have been selected for a team or activity, the fee must be paid or their selection will be revoked. Paying the fee does not guarantee that a student will be selected for a team or activity, nor does it supersede academic eligibility requirements.

## **Who is exempt from the ECA fee?**

Students who do not participate in extracurricular activities do not pay the fee. Students who take a course that requires participation in an extracurricular activity such as

a concert performance as a class requirement, do not pay the fee. If you are unsure if an activity is exempt from the fee, check with your school administration.

## **Can I pay a reduced ECA fee?**

If your gross family income is over \$35,000 per year, you are required to pay the full \$30.00 fee. You may be eligible to pay a reduced fee of \$15.00 if your gross family income is less than \$35,000.

If you are eligible to pay a reduced fee, you **MUST** send written proof of income with your payment, such as a recent tax form, current pay stub, or letter from a family assistance agency. We will **NOT** accept reduced fees without documentation. Do not send original documents, as we do not return them.


## **How do I pay the ECA fee?**

### **DO NOT SEND PAYMENT TO YOUR SCHOOL.**

Mail in a white # 10 business envelope or deliver the detached form with payment to MCPS, ECA, 850 Hungerford Dr. # 154, Rockville, MD 20850. Make payable to MCPS and write student ID# on the check or money order. **DO NOT SEND CASH.** Returned checks are subject to a \$25.00 charge. We do not accept faxes.

If you have any questions, please call 301-517-5000.

Sincerely,



Susanne DeGraba,  
Chief Financial Officer

**DETACH form & send payment to address below. DO NOT PAY AT SCHOOL.**

## **2007– 2008 Extracurricular Activity Fee Remittance**

Return directly to **MCPS/ECA**, 850 Hungerford Dr., room # 154, Rockville, MD 20850

Student Name \_\_\_\_\_ Student ID# \_\_\_\_\_  
Street: \_\_\_\_\_ School: \_\_\_\_\_  
City, Zip \_\_\_\_\_ Grade: \_\_\_\_\_  
Parent/Guardian Name (please print): \_\_\_\_\_

### **MAKE CHECKS PAYABLE TO MCPS. Mail in white business sized (# 10) envelope.**

\$30  Gross family income above \$35,000

\$15  Gross family income less than \$35,000 (You must enclose proof of income)

**When paying by Visa or MasterCard, please put the correct credit card billing address.**

Security code. \_\_\_ \_\_\_ \_\_\_ Cardholder's Signature \_\_\_\_\_

Visa/MC Credit Card # \_\_\_\_\_ -- \_\_\_\_\_ -- \_\_\_\_\_ -- \_\_\_\_\_ Exp. Date \_\_\_ - \_\_\_

For Office Use Only		
CK	MO	CA
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
# _____		
_____		